



Call For Artists –Hutchinson Pillars / Side Panels  
Request for Qualifications (RFQ)

**Introduction:**

The Hutchinson Public Arts Commission (PAC) is seeking experienced metal artists to create four sets of two metal panels for the Main Street 2020 “Hutchinson Pillars” project. This is a Request for Qualifications (RFQ) and is open to artists living in Minnesota. RFQ submittals are due by 5:00 PM (CST), May 6, 2019, and the final artist selection process is expected to be completed by June 21, 2019. Finished art work will be due by September 18, 2020.

**Budget:**

The budget for the four sets of panels is a combined not to exceed \$20,000. This includes design, travel model development, materials, fabrication, installation and all other expenses for the four sets of panels (eight panels in total). Project funding will include PAC funds, City of Hutchinson funding, and a Southwest MN Arts Council Legacy Project Grant (tentative).

**Background:**

As part of the planned 2020 MN State Highway 15/Main Street reconstruction in downtown Hutchinson, the city looked at different streetscaping options, including public art. The PAC suggested incorporating art and history into the project, but doing it in a way that complements the historic nature of downtown and other streetscaping efforts. The PAC also suggested that the art be visible and accessible.

Through a number of discussions, the PAC settled on the idea of four permanent pillars placed at strategic locations on the sidewalks along Main Street. Each of the pillars will represent a core value that has been important to Hutchinson since its founding. The four values are Service, Humanity, Stewardship (Environmental) and Education.

Each pillar will be approximately 4’ (four feet) tall and 2’ (two feet) square. The pillars will be cast concrete with yellow brick facing similar to the library and band shell in Hutchinson’s downtown Library Square. On top of each pillar will be a bronze oak tree approximately two feet tall that represents strength, protection, longevity, wisdom, safety, dignity and steadiness. Their extensive root system is also part of their strength and foundation, just like the four values are part of Hutchinson’s roots and foundation. The oak tree sculptures will be a separate RFQ, but side panel artists are eligible to apply. Teams are also eligible.

**Project Goal:**

As stated, each pillar will represent one of the core values of Hutchinson: Service, Humanity, Stewardship (Environmental) and Education. Each set of side panels will artistically convey the pillar’s “value” and express its relevance to Hutchinson’s history, present and future. Art and text can be combined.



The metal side panels will be placed on the two non-traffic sides of each pillar at right angles to each other. Each panel will be 1'-2" (one foot and two inches) wide and 2'-7" (two feet and seven inches) tall. Panels will be mounted in a manner that raises them off of the brick facing. The top of the panels should be arched to compliment the windows of the library, downtown power plant and other streetscaping.

**Locations:**

With MnDOT's help, several possible locations were identified. Three of the locations will be in new Main Street bump-outs; including at the Southwest corner of 1<sup>st</sup> Ave North (by Dairy Queen) and at the Northeast and Southwest corners of 1<sup>st</sup> Ave S (by Library Square and Citizen's Bank). The fourth location is just off Main Street along the north side of 3<sup>rd</sup> Ave South (by the post office).

The 1<sup>st</sup> Ave North and 3<sup>rd</sup> Ave South locations book-end downtown, while the 1<sup>st</sup> Ave South locations provide balance in the center.

**Selection Process:**

Selection of the artists and the artwork will be done by a Selection Committee consisting of PAC members, city council members and community members. **Note:** The Selection Committee reserves the right to not select artists from any part of this submission/selection process, if, in its collective opinion, no applications meet its expectations, there is a lack of funding, or for other any other reason.

**RFQ Finalists:**

The Selection Committee will review portfolios and materials of all RFQ applicants and select three artists or artist teams as finalists for interviews before making a final selection.

The review criteria used by the Selection Committee will include:

**Artistic Excellence:** Evidence of some or all of the following: mastery of skills and techniques, professional approaches to process and presentation, and/or communication of unique vision or perspective; and

**Appropriate Materials:** Evidence of the artist's ability to execute artwork utilizing durable materials that are appropriate for a year round exterior public space and which are safe and robust enough to withstand touching and handling by viewers; and

**Site Responsiveness:** Evidence of the artist's ability to create artwork that addresses the physical and/or community context of its placement, including the stated goal of the project.



**RFQ Submission Requirements:**

Artists interested in this project must prepare and submit the following set of documents (DOC or PDF; images in JPG format):

**A letter of Interest** outlining your artistic vision and your approach to public art, as well as detailing how your experience has prepared you for a project like this. Not to exceed 600 words.

**A professional resume/CV** (limit 3 pages). Artists submitting as part of a collaborative team should include a resume/CV for each member of the team.

**Images of 3 relevant past works**, preferably created within the past 5 years. Up to 3 images of each piece may be included to show different views, 1000 pixels on the long side, 72 pixels/inch minimum, file size less than 1 MB, each named uniquely.

**An annotated image** list in one document with a limit of 10 images in jpeg format of past works. Please indicate the title, dimensions, materials, date of work, and locations, as well as project budget and commissioning entity, if applicable.

**References:** A list of at least three professional references from past projects. The list must include complete addresses and telephone numbers.

**Self-addressed stamped envelope:** For the return of hardcopy materials. If an envelope is not included it is assumed that no materials are needed to be returned.

**Final Artist Selection:**

Finalists will be invited to make presentation in person before the Selection Committee. Presentations shall not to exceed 45 minutes. Each finalist/team will be paid \$500 to cover expenses. Finalists will be provided one of the values and some background information on the relevance of that value to the community that they may use with their presentation. Selection will be based on the following:

**Artwork:** Sketches and/or maquette that show your vision of how to convey the meaning of the "value" and its relevance to Hutchinson.

**Compatibility:** With the pillar/bronze oak tree (including mounting), other streetscaping elements and the historical nature of downtown Hutchinson.

**Materials:** Durability and suitability for year round exhibition outdoors in Minnesota.

**Past Experience:** Includes history of successful project delivery and staying within budget.

**Price Quote & Budget Detail:** Not to exceed \$20,000 (all inclusive).



**Commission and Agreement:**

The artwork will be commissioned through the City of Hutchinson. Artists will coordinate work with the City of Hutchinson and the Hutchinson Public Arts Commission. An agreement between the City of Hutchinson and the Selection Committee and the artist or artist team will formalize budget, schedule and artwork design.

The selected artist will be expected to:

**Design and propose artwork** for review and approval by the City of Hutchinson and the Selection Committee representatives; and

**Travel to the project site** up to three times during the proposal/design process to meet with the Selection Committee and City of Hutchinson project manager. The Selection Committee will help the artist understand the significance of the values to the community; and

**Work within the fixed budget** (not to exceed \$20,000, all inclusive); and

**Enter into contracts with the City of Hutchinson** and fulfill those requirements, including paying applicable taxes.

**Anticipated Project Timeline:**

May 6, 2019:	RFQ's due
May 13, 2019:	Finalists notified
Week of June 10, 2019:	Finalist interviews
June 21, 2019:	Artist selected
July, 2019:	City's grant application due (awards announced in early September)
September, 2019:	City of Hutchinson Final Project Approval
October, 2019 – February, 2020:	Design development
February – August, 2020	Fabrication
September, 2020	Delivery & Installation

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